



# WORK ORDER

**DELIVERY DUE DATE:** 6/8/24

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

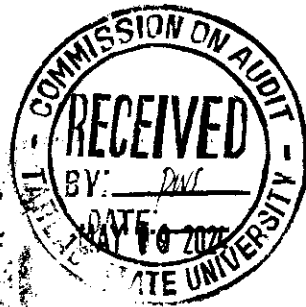
**Supplier:** D.E. CURTAIN SHOP  
**Address:** 604 Bato Extension, Raxabago Street, Brgy. 150, Zone 13, 1012 Tondo, Manila  
**TIN:** 260-562-542-00000 Vat Reg.  
**Tel. No.:** 0917-701-8049/0923-565-3363

**Work Order No.:** 2024-104  
**Date:** 5/2/2024  
**JO No.:** 2024-035  
**Date:** 2/29/2024  
**Mode of Procurement:** Small Value  
**Mode of Payment:** n/30

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within Thirty (30) Calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: CUSTOMIZED AUTOMATIC UMBRELLA</b> 160pcs Specification: SOUVENIR ITEMS, Automatic Umbrella BIG w/TSU Logo, color: maroon 170pcs Specification: SOUVENIR ITEMS, Automatic Umbrella SMALL w/TSU Logo, color: maroon warranty: 90 Days .....	69,700.00	<u>69,700.00</u>



(Please read carefully at the back hereof)

Charge to: 11-207512  
ROA No.: 2024-05 7095  
CONFORME & RECEIVE COPY:

MARLON H. ESPIRITU  
D.E. CURTAIN SHOP

Firm/Dealer/Supplier/Contractor

MAY 09, 2024

Date

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

FUNDS AVAILABLE:

JASPER S. FAUDER, CPA  
Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO  
President  
Authorized Official



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JASPER A. TAUDER, CPA  
Budget Officer

**D.E. CURTAIN SHOP**  
Firm/Dealer/Supplier/Contractor

Date \_\_\_\_\_

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

**APPROVED:**

DR. ARNOLD E. VELASCO  
President

Authorized Official