



WORK ORDER

DELIVERY DUE DATE: 5/15/24


Procurement Unit
Tel No.: 045-606-8142

Supplier : **TEKOGRAFIX**
Address : Blk 7 San Roque, McArthur Highway, Tarlac City
TIN : 272-024-401-000 Non-VAT
Tel. No. : 0923-090-1291

Work Order No.: 2024-119
Date : 05/09/2024
JO No. : 2024-164
Date : 04/26/2024
Mode of Procurement: Small Value
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Five (5)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: FABRICATION OF PLAQUE AND MEDAL SERVICES Fabrication of Plaque and Medal for COS-SC Student Leadership on May 16, 2024 -3pcs of Acrylic Plaque 7" x 5" -2pcs of Acrylic Medal 5" ***** 	4,000.00	<u>4,000.00</u>

(Please read carefully at the back hereof)

Charge to: 02 TOLM41
ROA No.: 2024-05-1444
CONFORME & RECEIVE COPY :

TEKOGRAFIX
Firm/Dealer/Supplier/Contractor
5/16/24
Date

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

FUNDS AVAILABLE:
JASPER A. YAUDER, CPA
Budget Officer

APPROVED:
DR. ARNOLD E. VELASCO
President

Authorized Official [Signature]