WORK ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: 02 JUL 2025

Supplier : **ZIPPY TRADING CORPORATION** Address : 94 10th Avenue, Socorro District 3, Quezon City TIN : 010-772-477-000 VAT Reg. Tel. No. : 0917-892-0411	Work Order No.: 2025-112 Date : 5/30/2025 JO No. : 2025-071 Date: 4/3/2025 Mode of Procurement : NP-Small Value Procurement (SVP) *Mode of Payment : n/15*

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Thirty (30) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	**LABOR AND MATERIALS: CUSTOMIZED TUMBLER** **200 pcs TUMBLER** 600ML Multipurpose Insulated Vacuum Stainless Steel Coffee mug, Hot/Cold With TSU LOGO (Laser Engrave), Assorted Colors *warranty: 3 Months* **	49,600.00	**49,600.00**

COMMISSION ON AUDIT
RECEIVED
DATE: JUN 03 2025
TARLAC STATE UNIVERSITY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Temie F. Lanaria
Signature over Printed Name of Supplier

June 2, 2025
Date

Very truly yours,

DR. ARNOLD E. VELASCO
President
Authorized Official
MAY 30 2025

Fund Cluster : ______
Funds Available : ______

JASPER A. YAUDER, CPA
Budget Officer

ORS/BURS No. : 02-107512-2025-05-0049
Date of the ORS/BURS: 30 may 2025
Amount : ₱49600-

WORK ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

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Conforme:

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official
MAY 30 2025

Signature over Printed Name of Supplier

Date

Fund Cluster : ______ **Funds Available :** ______ JASPER A. YAUDER, CPA Budget Officer	**ORS/BURS No. :** 02-207517-2025-05-0049 **Date of the ORS/BURS:** 30 May 2025 **Amount :** ₱49600 -