



PURCHASE ORDER

DELIVERY DUE DATE: 4/23/22

Procurement Unit
Tel. No.: 045-606-8142/ 606-8157

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**
Address : San Sebastian Village Phase 3, Tarlac City
Type of Business : Manufacturing
TIN#: 007-290-469-000 VAT REG.
Tel. No. : 045 - 9821814

PR No.: 2022-02-048
PO No.: 2022-144
Date: 3/18/2022
Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
Date of Delivery: _____ Payment Term: N/30

| Item No. | Unit | Description | Quantity | Unit Cost | Total Cost |
|----------|-------|--|----------|-----------|-------------------|
| 1 | reams | OTR, Green Plain, 8.5" x 14", 500pcs/ream ***** Purpose: For Office Use APP 2022 | 50 | 2,000.00 | <u>100,000.00</u> |

(Total Amount in Words) One Hundred Thousand Pesos Only
Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARMEE N. ROSEL
VP, Research & Extension Services
Authorized Official

Conforme:
A.C. MENDOZA PRINTING COMPANY INC.
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: 02-102101-22-03-0099
Amount: ₱ 100,000.00

Handwritten note: checked 3/24/22