



# PURCHASE ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

**DELIVERY DUE DATE: 13 MAY 2026**

Supplier : <b>O&amp;E OFFICE AND SCHOOL SUPPLIES TRADING</b>	P.O. No. : 2026-176
Address : <b>2552F B. Lopez, Zamora St., Brgy. 102, Pasay City</b>	Date : 4/8/2026
TIN : <b>734-993-912-00000 Non-VAT</b>	Mode of Procurement : <b>Small Value Procurement (SVP)</b>
Contact No : <b>0921-885-1745</b>	

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : <b>TARLAC STATE UNIVERSITY</b>	Delivery Term : 30 calendar days
Date of Delivery : _____	Payment Term : n/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pack	<b>BATTERY, AA, Rechargeable, heavy duty</b> <b>Offer: Battery, AA, Rechargeable, heavy duty, Energizer Brand</b>	40	679.09	27,163.60
2	piece	<b>BATTERY, Original AA Batteries Charger +1.2V AA 2450mAh Ni-MH Rechargeable</b> <b>Offer: Battery, Original AA Batteries Charger +1.2V AA 2450mAh Ni-MH Rechargeable, Brand: Energizer Brand</b>	1	679.09	679.09
4	piece	<b>MARKER, Permanent, Tip: Fine, Black, Refillable</b> <b>Offer: Marker, Permanent, Tip: Fine, Black, Refillable, Pilot Brand</b>	30	47.30	1,419.00
6	roll	<b>TWIST TIE WIRE METAL, 100 yard/roll, Color: Maroon (5) and Golden Yellow (5)</b> <b>Offer: Twist Tie Wire Metal, 100 yard/roll, Color: Maroon (5) and Golden Yellow (5), Local/Generic</b>	10	70.40	704.00
7	piece	<b>TWIST TIE WIRE METAL, 12cm, 800pcs/pack, Color: Maroon (5) and Golden Yellow (5)</b> <b>Offer: Twist Tie Wire Metal, 12cm, 800pcs/pack, Color: Maroon (5) and Golden Yellow (5), Local/Generic</b>	10	70.40	704.00
14	pack	<b>PHOTO PAPER, A4, High Glossy, 230gsm, 20sheets/pack</b> <b>Offer: Photo Paper, A4, High Glossy, 230gsm, 20sheets/pack, Local/Generic</b>	20	94.60	1,892.00
					<b>32,561.69</b>
***** Purpose: APP 2026 1st Qtr. BC-Print Shop & Gen. Merchandise (PR# 2026-02-053)					

**Thirty-Two Thousand Five Hundred Sixty-One Pesos and Sixty-Nine Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

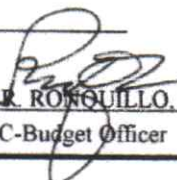
  
**ELMER C. BALTAZAR**  
 Signature over Printed Name of Supplier



Very truly yours,  
**DR. MAURA CONSOLACION D. CRISTOBAL**  
 OIC-President  
 Authorized Official

  
 APR 10 2026

4/13/2026 (Monday)  
 Date

Fund Cluster : _____	ORS/BURS No. : <b>02-202617-2026-04-0062</b>
Funds Available : _____	Date of the ORS/BURS: <b>11 APRIL 2026</b>
 <b>RYAN R. RONQUILLO, CPA</b> OIC-Budget Officer	Amount : <b>32,561.69</b>



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4	piece /	<b>MARKER, Permanent, Tip: Fine, Black, Refillable</b> <b>Offer:</b> Marker, Permanent, Tip: Fine, Black, Refillable, Pilot Brand /	30 /	47.30 /	1,419.00
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Conforme:

Signature over Printed Name of Supplier

Date



Very truly yours,

DR. MAURA CONSOLACION D. CRISTOBAL

OIC-President

Authorized Official

APR 10 2025

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

RYAN R. RONQUILLO CPA

OIC-Budget Officer

ORS/BURS No. : 02-207512- 2026-04-0062

Date of the ORS/BURS: APRIL 2026

Amount : ₱ 32,561.69