



WORK ORDER

Procurement Unit
Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: *June 27 & July 1-4, 9-11 & 15-18, 2025*

Supplier : **RODOLFO MANUEL'S HAPAGKAINAN**
Address : **Tarlac McArthur Highway San Roque Tarlac City**
TIN : **266-209-213-000**
Tel. No. : **0951 957 0576/0912 101 4489**

Work Order No.: **2025-132**
Date : **6/20/2025**
JO No. : **2025-102**
Date: **5/7/2025**
Mode of Procurement : **NP-Small Value Procurement (SVP)**
Mode of Payment : **n/15**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work items within **June 27 & July 1-4, 9-11 & 15-18, 2025** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: CATERING SERVICES Meals, Snacks and Fruits serve during the Baccalaureate Services on July 9, 2025 and 36th Commencement Exercises on July 10-11, 15-18. And Snacks for the Graduation Rehearsal on June 27, 2025, July 1-4, 2025 at TSU Gymnasium. June 27, 2025 and July 1-4, 2025. -85 pax (Foods for Graduation Rehearsal) -Burger or Sandwich or Pancit, Water and Soft Drinks July 9, 2025 at 7:00AM (Foods during Baccalaureate) -50 pax Breakfast for VIPS, TSU Officials and Faculty (Buffet Set-Up) -65 pax (Packed Breakfast) -Tokens for the Priest *Assorted Fruits *1 Box Ensaymada *2kg Chicharon Bagnet. July 9, 2025 at 10:30AM -50 pax LUNCH for VIPS, TSU Officials and Faculty (Buffet Set-Up) -73 pax (Packed Lunch) *Tokens for the Speaker: *Assorted Fruits *1 Box Ensaymada *2kg Chicharon Bagnet. July 10, 2025 at 7:00AM (Foods during 36th Commencement) -60 pax Breakfast for VIPS, TSU Officials and Faculty (Buffet Set-Up) -112 pax (Packed Breakfast) -20 pax Stage Food (Bottled Water, Coffee, Assorted Fruits, Pastries, Wet Wipes)	778,000.00	<u>778,000.00</u>

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Form No. : TSU-PRO-SF 10

Revision No.: 02

Effectivity Date: May 29, 2025

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Work Order No.: 2025-132
Date : 6/20/2025
JO No. : 2025-102
Date: 5/7/2025
Mode of Procurement : NP-Small Value Procurement (SVP)
Mode of Payment : n/15

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You are hereby advised to accomplish/deliver the following job/work items within **June 27 & July 1-4, 9-11 & 15-18, 2025** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		July 10, 2025 at 10:30AM (Foods during 36th Commencement) -70 pax LUNCH for VIPS, TSU Officials and Faculty (Buffet Set-Up) -112 pax (Packed LUNCH) *Token for the Speaker *Assorted Fruits *1 Box Ensaymada *2kg Chicharon Bagnet. July 11, 2025 at 7:00AM (Foods during 36th Commencement) -50 pax Breakfast for VIPS, TSU Officials and Faculty (Buffet Set-Up) -112 pax (Packed Breakfast) -20 pax Stage Food (Bottled Water, Coffee, Assorted Fruits, Pastries, Wet Wipes) July 11, 2025 at 10:30AM (Foods during 36th Commencement) -60 pax LUNCH for VIPS, TSU Officials and Faculty (Buffet Set-Up) -112 pax (Packed LUNCH) *Token for the Speaker *Assorted Fruits *1 Box Ensaymada *2kg Chicharon Bagnet. July 15-18, 2025 at 7:00AM (Foods during 36th Commencement) -50 pax Breakfast for VIPS, TSU Officials and Faculty (Buffet Set-Up) -112 pax (Packed Breakfast) -20 pax Stage Food (Morning and Afternoon Session) (Bottled Water, Coffee, Assorted Fruits, Pastries, Wet Wipes)		
Form No. : TSU-PRO-SF 10		Revision No.: 02	Effectivity Date: May 29, 2025	Page 2 of 3





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Work Order No.: 2025-132
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QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
		July 15-18, 2025 at 10:30AM (Foods during 36th Commencement) -110 pax LUNCH for VIPS, TSU Officials and Faculty (Buffet Set-Up) -112 pax (Packed LUNCH) *Token for the Speakers (Morning and Afternoon Session) *Assorted Fruits *2 Boxes Ensaymada *2kg Chicharon Bagnet. July 15-18, 2025 at 4:30PM -70 pax Early Dinner for VIPS, TSU Officials and Faculty (Buffet Set-Up) -112 pax (Packed Dinner) *****		



In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Alma Sinio

Signature over Printed Name of Supplier

6/20/25

Date

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official

Fund Cluster : _____

Funds Available : _____

JASPER A. YAUDER, CPA
Budget Officer

ORS/BURS No. : 02-106441-1025-06-1711

Date of the ORS/BURS: June 20, 2025

Amount : 798.00