



PURCHASE ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: MAR 21 2026

Supplier : **GREGMAN'S GENERAL MERCHANDISE**
 Address : **Zamora St., San Roque, Tarlac City**
 TIN : **157-742-805-000 VAT Reg.**
 Contact No : **0969-503-1228/0985-970-5858**

P.O. No. : **2026-078 /**
 Date : **2/12/2026 /**
 Mode of Procurement : **Small Value Procurement (SVP) /**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **TARLAC STATE UNIVERSITY**Delivery Term : **30 calendar days /**

Date of Delivery : _____

Payment Term : **n/30 /**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
15	box /	FASTENER , Coated vinyl, Plastic, 70mm, 50sets/box /	138 /	55.00 /	7,590.00
20	piece /	GLUE STCIK , Hot Melt, Big /	405 /	5.00 /	2,025.00
25	tube /	GLUE , Solid White, 22 grams /	43 /	32.00 /	1,376.00
26	piece /	ID CASE , PVC ID Card /	20 /	58.00 /	1,160.00
27	piece /	ID HOLDER , With ID Case /	20 /	65.00 /	1,300.00
41	piece /	MARKER , Green, Type: Marker (Whiteboard-type), Ink: Ester-based, Tip: Acrylic fibre, Tip Diameter: 4.0mm, Width of Stroke: 1.80mm to 2.20mm, Weight: 16.0g, Refillable. /	60 /	38.00 /	2,280.00
42	piece /	MARKER , Red, Type: Marker Whiteboard-type, Ink: Ester-based, Tip: Acrylic fibre, Tip Diameter: 4.0mm, Width of Stroke: 1.80mm to 2.20mm, Refillable /	5 /	38.00 /	190.00
46	piece /	MARKER , Refillable Whiteboard Black, Ink: Ester-based, Tip: Acrylic fibre, Tip Diameter: 4.0mm, Width of Stroke: 1.80mm to 2.20mm /	291 /	48.00 /	13,968.00
47	piece /	MARKER , Refillable Whiteboard Blue, Ink: Ester-based, Tip: Acrylic fibre, Tip Diameter: 4.0mm, Width of Stroke: 1.80mm to 2.20mm /	137 /	48.00 /	6,576.00
48	piece /	MARKER , Refillable whiteboard red, Ink: Ester-based, Tip: Acrylic fibre, Tip Diameter: 4.0mm, Width of Stroke: 1.80mm to 2.20mm /	75 /	48.00 /	3,600.00
71	pack /	PIN , Dressmaker w/head colored /	4 /	65.00 /	260.00
72	case /	PIN , Push/Cork, flat head type, assorted colors, 100pcs/case /	15 /	45.00 /	675.00
97	pack /	STICKY NOTES , 3x3, Assorted bright colors, self-adhesive 5pcs/pack /	3 /	65.00 /	195.00
103	piece /	TAPE , Double Sided, 18mmx1mm /	7 /	60.00 /	420.00
sub-total:					41,615.00





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Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>TARLAC STATE UNIVERSITY</u>	Delivery Term : <u>30 calendar days</u>
Date of Delivery : _____	Payment Term : <u>n/30</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Balance Forwarded:					
104 ✓	roll ✓	TAPE, Double Sided, 24mm x 50meters ✓	7 ✓	60.00	420.00
105 ✓	roll ✓	TAPE, Double Sided, 50mm x 50meters ✓	11 ✓	90.00	990.00
					43,025.00
***** Purpose: Office Supplies APP 3rd Quarter 2025 (PR#: 2025-10-312) ✓					

Forty-Three Thousand Twenty-Five Pesos Only ✓

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

 Signature over Printed Name of Supplier

02-19-26

 Date

Very truly yours,

 DR. ARNOLD E. VELASCO
 President

 Authorized Official

Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;"> _____ JASPER A. YAUDER, CPA Budget Officer </div>	ORS/BURS No. : <u>02-206441-2026-02-0687</u> Date of the ORS/BURS: <u>18 FEB 2026</u> Amount : <u>₱ 43,025</u>
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