



# PURCHASE ORDER

DELIVERY DUE DATE: 05/05/23

Procurement Unit  
Tel. No.: 045-606-8142 / 606-8157

Supplier: **UP-TOWN INDUSTRIAL SALES, INC.**  
Address: **Madison St., Barrangka Ilaya, Mandaluyong City**  
Type of Business: **Merchandising**  
TIN No.: **000-062-769-000 VAT Reg.**  
Tel. No.: **0917 833 7438 / (02) 631-8366 to 70**

PR No.: **2023-03-098**  
PO No.: **2023-147**  
Date: **4/4/2023**  
Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: **20 Calendar days**  
Payment Term: **N/30**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	roll	<b>COPPER TUBE, soft drawn, 0.028" thickness x 15mtrs/roll</b>  <i>Purpose: for re-piping of ACU at the J.V. YAP Library Bldg. Lucinda Campus</i>  <b>15 APR 2023</b> <i>3:10</i>	1	3,960.00	<b>3,960.00</b>

(Total Amount in Words) Three Thousand Nine Hundred Sixty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

*Mary Jane Valencia*  
**MARY JANE VALENCIA**

Very truly yours,

*DR. GRACE N. ROSETE*  
**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official  
**APR 13 2023**

Conforme: **15 APR 2023**

**UP-TOWN INDUSTRIAL SALES, INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU

**RECEIVED**  
By: *[Signature]* Date: **APR 17 2023** Time: \_\_\_\_\_

Funds Available:

*Jasper A. Yauder*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOPS No.: **12-206441-2023-04-0748**  
Amount: **P3960-**

No.: TSU-PRO-SF-09 | Revision No. 03

Effectivity Date: August 24, 2020

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 Vice President for Administration  
 Authorized Official 

**APR 13 2023**

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(Signature over printed name & date)

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Funds Available:

  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-206441-2023-04-0748  
 Amount : ₱ 3960-