



PURCHASE ORDER

DELIVERY DUE DATE: 3/26/2022

Procurement Unit
Telephone No.: 045-606-8142/606-8157

Supplier : **PHILIPPINE DUPLICATORS, INC.**
Address : **Brgy. Merville, Parañaque City**
Type of Business: Merchandising Business
TIN#: **000-412-839-000 VAT Reg.**
Tel. No. : **(072) 242-4367**

PR No.: **2022-01-014**
PO No.: **2022-089**
Date: **2/17/2022**
Mode of Procurement: Direct Contracting

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery: _____

Delivery Term: **30 Calendar Days**
Payment Term: **N/30**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	crtgs	TONER, for MPC 2003 black	6	5,425.00	32,550.00
4	crtgs	TONER, for MPC 2003 cyan	5	10,675.00	53,375.00
5	crtgs	TONER, for MPC 2003 yellow	5	10,675.00	53,375.00
6	crtgs	TONER, for MPC 2003 magenta	5	10,675.00	53,375.00
***** Purpose: APP 2022 1st Quarter					192,675.00

(Total Amount in Words) One Hundred Ninety-Two Thousand Six Hundred Seventy-Five Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARMEE N. ROSEL
VP, Research & Extension Services
Authorized Official

Conforme:

2/24/2022

PHILIPPINE DUPLICATORS, INC.
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON ACQUISITION
RECEIVED
Date: **FEB 24 2022**

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : **02-209512-2022-02-0011**
Amount : **₱192,675-**