



# PURCHASE ORDER

**DELIVERY DUE DATE:** 10-28-22

Procurement Unit

Telephone No.: 045-606-8142/606-8157

Supplier: **DIOLAZO PRINTING PRESS & GEN. MDSE.CORP.**  
 Address: **E. Tañedo St. Tarlac City, Tarlac**  
 Type of Business: **Merchandising Business**  
 TIN#: **000-540-804-000 VAT Reg**  
 Tel. No.: **(045) 982 0504**

PR No.: 2022-10-299

PO No.: 2022-479

Date: 1/13/2022

Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
 Date of Delivery: \_\_\_\_\_

Delivery Term: 10 Calendar Days  
 Payment Term: N/10

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
12	pcs	CUTTER, 1"	10	45.00	450.00
28	pcs	CARDBOARD, Chipboard	20	85.00	1,700.00
29	pcs	CREPE PAPER, (White, red)	40	8.00	320.00
32	pcs	GLUE STICK, small	100	5.00	500.00
***** Purpose: for Foundation Week use.					<b>2,970.00</b>

(Total Amount in Words) Two Thousand Nine Hundred Seventy Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official

Conforme:

**DIOLAZO PRINTING PRESS & GEN. MDSE.CORP.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

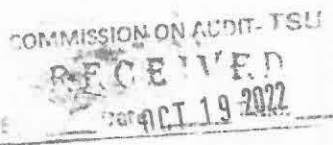
Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
 Budget Officer



ALOBS No.: 02-206441-2022-10-1409

Amount: ₱ 2,970

No.: TSU-PRO-SF-09

Revision No. 3

Effectivity Date: August 24, 2020

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