



# PURCHASE ORDER

**DELIVERY DUE DATE:** 3/16/24

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

**EC TREND OFFICE SUPPLIES AND EQUIPMENT**  
Supplier: **TRADING**  
Address: **Brgy. Mabini, Gerona, Tarlac**  
Type of Business: **Merchandising**  
TIN No.: **239-260-645-000 Non-VAT**  
Tel. No.: **0912-588-7545**

PR No.: **2023-12-509**  
PO No.: **2024-097**  
Date: **02/02/2024**  
Mode of Procurement: **Shopping**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: **30 calendar days**  
Date of Delivery:      Payment Term: **N/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
25	bottle	<b>HAND SANITIZER, 500ML, Alcoplus</b> ***** <i>Purpose: APP CSE 2023 (not available in PS-DBM)</i>	10	180.00	<b>1,800.00</b>



(Total Amount in Words) One Thousand Eight Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE M. ROSETE**  
Vice President for Administration  
Authorized Official *[Signature]*

Cohforme:

*[Signature]* **FEBRUARY 15, 2024**

**EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING**

(Signature over printed name & date)

Bank Account Name: **DEVELOPMENT BANK OF THE PHILIPPINES**  
Bank Account Number: **00-5-25544-550-7**  
Bank Name: **EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING**  
Bank Address: **MACABULOS DRIVE, TARLAC CITY**

Funds Available:

*[Signature]*  
**IASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: **02-700441-2024-02-0903**  
Amount: **1,800.00**



# PURCHASE ORDER

**DELIVERY DUE DATE:** 3/16/24

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

## EC TREND OFFICE SUPPLIES AND EQUIPMENT

Supplier: **TRADING** /  
Address: **Brgy. Mabini, Gerona, Tarlac** /  
Type of Business: **Merchandising**  
TIN No.: **239-260-645-000 Non-VAT**  
Tel. No.: **0912-588-7545**

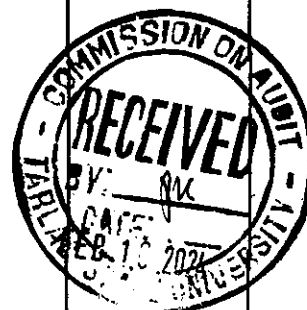
PR No.: **2023-12-509** /  
PO No.: **2024-097**  
Date: **02/02/2024**  
Mode of Procurement: **Shopping** /

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: **30 calendar days** /  
Date of Delivery:      Payment Term: **N/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
25 /	bottle /	<b>HAND SANITIZER, 500ML, Alcoplus</b> / ***** Purpose: APP CSE 2023 (not available in PS-DBM) /	10 /	180.00 /	<b>1,800.00</b> /



(Total Amount in Words) One Thousand Eight Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE M. ROSETE**  
Vice President for Administration  
Authorized Official *RS*

Conforme:

## EC TREND OFFICE SUPPLIES AND EQUIPMENT TRADING /

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:  
  
**IASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: *02-2024-01-2024-01-0057*  
Amount: *1,800.00*